

**Draft Minutes of the Annual General Meeting of Mid Norfolk Mencap**

<p><b>Agenda No.</b></p>	<p align="center"><b>Minutes of the 42<sup>nd</sup> Annual General Meeting held Tuesday 8<sup>th</sup> October 2019</b></p> <p><b>Present (Trustees)</b></p> <table border="0"> <tr> <td>PG</td> <td>Pat Grout</td> <td>Chairperson</td> </tr> <tr> <td>RG</td> <td>Richard Grout</td> <td></td> </tr> <tr> <td>JG</td> <td>Jon Gooch</td> <td>President</td> </tr> <tr> <td>PS</td> <td>Pauline Sizeland</td> <td></td> </tr> <tr> <td>EJ</td> <td>Elaine Jordan</td> <td></td> </tr> <tr> <td>GH</td> <td>George Hayes</td> <td>Vice-chair</td> </tr> </table> <p><b>In attendance</b></p> <table border="0"> <tr> <td>Jon Rose</td> <td>General Manager (minutes)</td> </tr> <tr> <td>Anya Rose</td> <td>Public Relations and Office Manager</td> </tr> <tr> <td>Steven Mills</td> <td>Registered Manager</td> </tr> <tr> <td>Craig Chalmers</td> <td>Director of Community Social Work, NCC.</td> </tr> </table>	PG	Pat Grout	Chairperson	RG	Richard Grout		JG	Jon Gooch	President	PS	Pauline Sizeland		EJ	Elaine Jordan		GH	George Hayes	Vice-chair	Jon Rose	General Manager (minutes)	Anya Rose	Public Relations and Office Manager	Steven Mills	Registered Manager	Craig Chalmers	Director of Community Social Work, NCC.	
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<p><b>1.0</b> <b>1830hrs</b></p>	<p><b>Welcome</b></p> <p>PG welcomed everyone to the meeting and gave her opening address. PG thanked Jon Rose for his leadership and work to develop the Community Support Service. Thanks to Anya for all the things she does within the office, running the clubs and the fantastic effort with the fundraising for the sensory room. PG updated the meeting that Mary had left as residential manager and welcomed the new manager Steven Mills, (Steven stood up for the members to be able to identify). PG thanked Debbie for her sterling work, and that it had been a particularly difficult year for her. PG thanked Lorna and Nooreed for their continued support, and again Lorna and Anya for the organising of the AGM tonight.</p> <p>PG went on to thank Penny Kirk for her work in North Norfolk, Lesley Wells for the Gateway Club, Grizelda for the Stepping Out Club, Pauline and Ernie for the Family Carers, Jon and Ruth Gooch for the wonderful summer BBQ's (and there will be another next year) and to her fellow trustees for all they do, and the time they give up to help us. Sadly Jo Dobson will be standing down, she has been with us for 5 years and personal circumstances has meant she will be unable to continue with us. We would like to thank her for everything she has done for us.</p> <p>Finally PG spoke about the departed.</p> <p>Our thoughts are with;</p> <p>Mary and John Adams who lost one of their sons.</p> <p>Peter Williams son of Joyce Williams.</p> <p>Trevor Watts a resident for many years at Merle Boddy House.</p>																											

	Charlie son of Debbie Newson.	
1846	We observed a minutes silence to remember them.	
2.0	<b>Apologies – received from:</b>	
1847hrs	Debbie Newson Mick Etheridge Brenda Etheridge Julian Crutch Tim Cara Suzanna Polaine-Leonard Peter Crate Philip Morter Joyce Williams Sue Rimmer Susan Ferguson Sally Crossley Dianne Brown Ernie Barnes	
3.0	<b>Approval of Minutes of Previous AGM – 8<sup>th</sup> October 2018 and Matters Arising therefrom</b>	
1850hrs	The minutes of the 41 <sup>st</sup> AGM held on 8 <sup>th</sup> October 2018 were agreed as an accurate reflection. This was proposed by Richard Grout, seconded by Ruth Gooch.	
4.0	<b>Adoption of Annual Report including Financial Statements – Jonathan Gooch</b>	
1853hrs	Jon Gooch, President, presented the Annual report and encouraged people to read and share the report. JG thanked Anya and Lorna for the administration of the reports. JG said we were comfortable in a capital point of view, but we have some challenges ahead and money will be needed for any Merle Boddy House build. Community support has continued to grow, JG referred the attendees to the easy read financial summary year ending 31 <sup>st</sup> March 2019, pointing out the areas in surplus and deficit, which showed a profit of around £54,000. JG made mention of Anya's help in the fundraising and donations received over the past year as this does help. JG informed the attendees that we currently subsidise the clubs around £10,000 per year, as this is our charitable side to the organisation. JG explained we are still chasing NCC for outstanding monies which we will continue to do. JG put forward that we adopted these accounts. Proposed by Anne Copeman, seconded by Elaine Jordan. All in favour.	
5.0	<b>Confirmation of Appointments</b>	
1900hrs	<ul style="list-style-type: none"> <li>• Accountants – Larking Gowen</li> <li>• Solicitors – Spire Solicitors LLP</li> <li>• Bankers – Barclays Bank</li> <li>• Employment specialist solicitors - Leathes Prior</li> </ul> <p>JG advised attendees that relationships with our main advisor remain strong and proposed the above firms are retained as our advisors. Proposed by Jon Gooch, seconded by Pauline Sizeland.</p>	

**6.0 Election of President – Jonathan Rose**

Previously nominated

1902hrs

JR advised attendees that Jon Gooch had been nominated to continue as President and asked if there were any other nominations. No other nominations were received.

JG was re-elected as President. This was proposed by Pauline Drury, seconded by Chris Shannon.

**7.0 Election of Trustees – Jonathan Rose**

Previously nominated

1903hrs

JR advised that all trustees have stood down but that nominations had been received as follows: Nominated and seconded respectively as below:

- Patricia Grout – George Hayes, Pauline Sizeland
- Richard Grout - Chris Shannon, Pauline Drury
- George Hayes – Pauline Sizeland, Jon Gooch
- Pauline Sizeland – Ruth Gooch, Anya Rose
- Elaine Jordan – Ruth Gooch, Jon Gooch

JR went on to say a few words addressing the meeting. JR began by thanking the trustees, the managers and all the staff for the work they do, both in the community and at Merle Boddy House. JR went on to say about the difficult challenges ahead with the cuts to the NCC budget for Adult Social Care and he expected more to come next year unless the government can inject some money into the care sector. JR said it was a hard sector to work in at present and that at reviews social workers are likely to be cutting mileage and transport if they can. JR informed us that social workers were struggling with the negative demands on them and that he has seen many of them moving on to other jobs.

JR explained that he did the job not for the money but for the individuals they support. Experiencing their infectious joy and complete trust in us is a reward in itself. We are there for them and we will always fight for them to have a voice and be heard.

**8.0 A few words from Anya our Public Relations and Office Manager**

1910hrs

Anya addressed the members asking for new volunteers. Anya said we have events during the year, such as the carnival, bingo nights and discos. Anya said we needed new volunteers and new trustees. If anyone wanted to help or knew someone that could then please call the office or come in to see Anya.

1915hrs

**Refreshment Break**

9.0	<b>Speaker – Mr Craig Chalmers, Director of Community Social Work</b>	
1945hrs	<p>Mr Chalmers explained he was not going to do a power point as he felt it would be better to speak regarding the current problems NCC are having and then open questions from the floor. Mr Calmers explained he had been a social worker for over 23 years and has been in his current role for just about a year. He explained that there will be cuts to the budgets next year and at this time the following year too. He explained there are actions the government should be taking however there has been no green or white paper yet. Mr Chalmers spoke about getting more adults with L/D in forms of employment as Norfolk are 2%, with the national average being 6-7% and some councils are 12-13%. To help with this an employment service has been set up and has been running for two months. Mr Chalmers explained there was work to help the transition from Children's to Adult services as this has been highlights as another problem, there are around 109 children moving into adult services over the next few months. Mr Chalmers also felt that where appropriate Direct Payments should be encouraged, he felt this was not well administered in previous years and sees this as a way to manage and save on budgets. There also needs to be more options on accommodation. Mr Chalmers believes it is currently wrong that an individual in residential home can be given 28 days' notice to leave. He believes adults should have tenancies which will give more rights. They should have their own accommodation in future.</p> <p>Mr Chalmers opened questions to the floor. There was a good variety and concerns raised. On some questions Mr Chalmers asked the parent to e-mail him directly so he could look into possible failings.</p> <p>His presence and talk went down very well and he was thanked for his attendance.</p>	
2035hrs	AGM Closed.	
	Signed by Chairperson..... <i>P. Fly</i> .....	
	Date..... <i>6th October 2020</i> .....	